**MEETING MINUTES**

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**Date:22/02/2017**

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**The meeting begun at 1:05 pm**

# MEETING OBJECTIVES

Review and confirm prototype.

# ATTENDEES

|  |  |  |
| --- | --- | --- |
| **Name** | **Roles** | **Email** |
| To Thi Thu Thao | Customer |  |
| Nguyen Bao Thach | Team leader | b.thach511@gmail.com |
| Nguyen Hoang Nam Phuong | Team member | nguyenhoangnamphuong2110@gmail.com |
| Dang Quoc Viet | Team member | vietdang.2509@gmail.com |
| Tran Phan Trung Chanh | Team member | hunteratthenight@gmail.com |
| Nguyen Dang Quang | Team member | ndq.quang511@gmail.com |
| Nguyen Huu Tai | Team member | Nguyenhuutai1995k19t01@gmail.com |

# CONTENT

|  |  |  |
| --- | --- | --- |
| **ID** | **Description** | **Note** |
| 1 | Review prototype of website |  |
| 2 | Feedbacks from customer | * Personal information * Phone confirm to reset password ( suggest) |
| 3 | About me tab Customer confirm | Add:   * Experience * Photos |
| 4 | My page tab Customer confirm | Add:   * How do you know this service/ website? By who? |
| 5 | Cancel “Inbox” function |  |
| 6 | Edit cover website |  |
| 7 | Request swap Customer confirm | Add:   * Accept/Maybe/Decline |
| 8 | Change review stars rating to level rating(color) |  |
| 9 | Customer suggests | * Click at tag skill to show everyone have that skill too.   Ex: Click “Cooking” tag will show everyone have “Cooking” skill tag . |
| 10 | Customer confirms functional website (Acceptance test) | Registration:   * Successfully register by creating account. * Fail to register by facebook.   Login:   * Successfully login by using account of Swappal. * Fail to login by facebook. |

# APPROVAL OF MEETING

|  |  |
| --- | --- |
| **Name** | **Signature** |
| To Thi Thu Thao (Customer) |  |
| Nguyen Bao Thach (Team leader) |  |

**The meeting was finished at 2:35 pm**